



HOW TO UTILIZE YOUR NOTES

Rewrite your notes from class

When rewriting your notes you should layer new information on top of your notes, such as add drawings, diagrams, arrows, keys and legends, figures, concept maps. Another tip is to write out explanations of certain aspects of your notes, you can do this in the margins. Create a separate outline of your notes with themes and sections.

Review/read your notes

When reviewing your notes go over them as you read while highlighting and underlining. You should continue to layer your notes with any new thoughts you have during reviewing.

Make flashcards

Make flashcards of definitions, concepts, theories, formulas and questions you could ask for a test. Think of questions the professor could ask from your notes to add to your flashcard quiz. Quiz yourself backwards and forwards with the cards.

Say it out loud/paraphrase

Meet with friends for note comparison, have them quiz you with your flashcards and notes, and paraphrase the information from the notes to them. If you do not have an audience, you can imagine one, or write out what you would say to your friends. Another tip is to make your notes a story. You can understand the material through applying it in an abstract form (i.e. Identify who are the main characters of the notes, what's their mission/quest, what do they do/purpose, what's the plot, do the characters get along, etc).

Want more? Visit the Academic Success Center at the Newton Gresham Library, 2nd floor, to see our Learning Coaches for hands on application techniques and strategies!

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NOTE-TAKING

Practice our notetaking strategies by rewriting, organizing, and drawing your notes from class!

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A smaller rectangular box containing 10 horizontal dotted lines for writing notes.

An orange rectangular sticky note is placed at the top left corner of the second smaller box.

A smaller rectangular box containing 10 horizontal dotted lines for writing notes.

An orange rectangular sticky note is placed at the top left corner of the third smaller box.

A smaller rectangular box containing 10 horizontal dotted lines for writing notes.